Date: 20/07/20

To,

The Principal

Shivaji College, Hingoli.

Subject: Regarding the Submission of Annual Activities Planner for the academic year 2018-19.

Respected Sir

As per the subject and reference I herewith submit the tentative planner of the annual activities going to be undertaken for the academic year 2018-19 as per directions received .The planner is as follows:

		(D)	Venue
Sr.No	Months	Activity/Programme	Seminar Hall
01	July -August	Establishment of Language Club	Independence Day,
02	August –	Wall Paper Presentation	Guest Lecture
	September		Seminar Hall
03	August	Guest Lecture	Republic Day
04	January	Wall Paper Presentation	Seminar Hall
05	February	Guest Lecture Students Seminar, Group Discussion	Classroom
06	March	Students Seminar, Group Discussion	Projector Room
07	July To March	4 Lectures on Projector per Month	

With the above planner I expect economic assistance from you wherever needed. The other concerned activities for inclusion of stakeholders will be added if possible in the same academic year. I request you to accept the planner and oblige.

Thank you.

Shivaji College Hingoli.Dist.Hingoli.

Yours

Prof.Dr.Md. Iqbal jawed

Head Deptt.Of Urdu

Shivaji College, Hingoli